



FRIENDS OF KARANSI

S.LP 95,

SANYA – JUU, KILIMANJARO, TANZANIA

Website: www.friendsofkaransi.or.tz

Email: friendsofkaransi@gmail.com

Phone+255-(0)784 267 544

Volunteer Application Form

Please complete this form and send it to above mentioned postal address or email. Also attach your own CV with additional information.

| | |
|--|--|
| 1. Personal details | |
| Title (Mr / Mrs / Miss / Ms / Dr) | |
| Full Name (last name in capital letters) | |
| Address | |
| City and Postal Code | |
| Country | |
| Email Address | |
| Tel Home | |
| Tel Work | |
| Mobile Number | |
| Citizenship | |
| Current occupation/profession | |
| Full name of your partner also applying (if applicable) | |
| Do you hold a current driving licence (if yes, what type and country of issue) | |
| Name of emergency contact/Next of kin | |
| Telephone number emergency contact/Next of kin | |
| Email address of emergency contact/Next of kin | |
| Relationship to you | |



| 2. Relationships | | |
|---|---|---|
| <i>Please tick</i> | | <i>since</i> |
| Single | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> |
| With a partner (unmarried) | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> |
| Married | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> |
| Couples/Partners: Please note: <i>If you are both applying to volunteer at FOK, please complete an application form each. Please note that it may not be easy to place you both in the same area.</i> | | |

| 3. Availability | |
|--|---|
| <i>Please let us know should your availability change after you submit your application.</i> | |
| For how long would you be able to commit to a volunteer placement? | <input type="checkbox"/> <input type="checkbox"/> |
| Please tell us which dates you are available for interview and by what means (e.g. telephone, skype, face to face) | <input type="checkbox"/> <input type="checkbox"/> |
| When would you be able to take up a position? (month/year) | <input type="checkbox"/> <input type="checkbox"/> |
| Do you have a preference for duty location (Kilimanjaro, Arusha or Manyara) or no preference? | <input type="checkbox"/> <input type="checkbox"/> |

| 4. Financial commitments | |
|--|---|
| <i>Please think carefully about the financial implications of working as a volunteer. You will need to financial support yourself during your volunteer period with FOK. FOK does not make a financial commitment.</i> | |
| Do you have any financial obligations at home, eg life insurance, mortgage, maintenance etc. (yes/no) | <input type="checkbox"/> <input type="checkbox"/> |
| How do you expect to meet these financial obligations while volunteering? | <input type="checkbox"/> <input type="checkbox"/> |
| How do you expect you will support yourself financially during your volunteer period? | <input type="checkbox"/> <input type="checkbox"/> |



5. Interests and other skills

Please give brief details of your spare time activities, interests, (e.g. craft skills, sports, travel, etc) and additional skills gained outside professional work. Include any voluntary work you have done, if any.

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6. Motivation

Why do you want to work as a volunteer with FOK in Tanzania?

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How do you think you can contribute to the work of FOK in Tanzania and what do you expect out of your volunteer experience?

||

Please describe your experiences of working or living in a different culture:

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7. Additional Information

Please attach your CV with additional information including Education and Training; Work Experience; Professional Skills; Languages; Please include names and addresses of three people who can act as referee: They must not be related to you and they should be easy to contact. At least one of your references must be a professional contact e.g. an employer, tutor or client if self-employed.

8. How did you hear about FOK

Please tick

| | | |
|------------------------------------|--------------------------|--------------------------|
| FOK website | <input type="checkbox"/> | <input type="checkbox"/> |
| Other website: please specify: | <input type="checkbox"/> | <input type="checkbox"/> |
| Current/Formal FOK Staff | <input type="checkbox"/> | <input type="checkbox"/> |
| Current/Formal FOK Volunteer | <input type="checkbox"/> | <input type="checkbox"/> |
| Other: please specify: | <input type="checkbox"/> | <input type="checkbox"/> |

9. Declaration

Volunteers applying for work that will bring them into contact with children as part of their duties may be required to disclose any previous convictions. Volunteers may also be required to disclose any other criminal records they may hold, however, this will not necessarily be a bar to obtaining a position. In these circumstances FOK reserves the right to make checks as to previous convictions.

By signing this form, you understand that you will need to entirely support yourself financially during your volunteer placement at FOK. FOK can assist in identifying suitable accommodation; however the costs are covered by the volunteer. You will also need to arrange your own medical cover and additional expenses.

The information you give on this application form will be held confidentially by FOK. You will also be expected, before you can be accepted as a volunteer, to sign the FOK Staff Handbook with guidelines for all FOK staff.



I have read and understood this form. The information I have given is correct to the best of my knowledge.

Signature: | |

(Print full name if sending by email)

Date: | |